



www.selflovebeauty.com

Grant Writing Intern

Self Love Beauty's mission to invest in everyone to educate them on having confidence, self-love and feel empowered.

Self Love Beauty is seeking a Grant Writing Intern to join their team for the Summer of 2019. With our rapid growth of our company, the intern will receive hands on opportunities to help them grow and help a mission-based company.

Description of duties include:

- Researching available and applicable grants
- Research and apply for giving programs
- Create and maintain funding calendar
- Write solicitations for potential donors
- Write compelling nonprofit documents in preparation for grant
- Draft full grant proposals for submission
- Assist in compliance and reporting requirements for grantors/funders
- Write passionate promotion messaging geared toward donors
- Work directly with: CEO of Self Love Beauty, volunteers and other interns

Experience and Qualifications:

- Communication and excellent writing skills
- Self-starter
- Organizational skills
- Experience with writing compelling stories
- Receiving a Bachelor's Degree in English, Non-profit Administration, Marketing, Advertising, Journalism, Communications, Public Relations

Please note: this is a virtual, unpaid position. 10-20 hours per week depending on the decision between the intern and leadership.

Please submit your cover letter and resume to Lisa Thompson at lisathompson@selflovebeauty.com by March 1, 2019.